

Sample Invoice

Quench USA, Inc.
630 Allendale Road, Suite 200
King of Prussia, PA 19406

1. REMIT PAYMENT TO:
QUENCH USA, INC.
P.O. BOX 735777
DALLAS, TX 75373-5777

Customer Billing Address
Street Address
City, State, Zip Code
Country

2. Invoice: INV01234567 Inv Date: 02/28/2021
3. Account: D012345 Due Date: 03/31/2021
PO# SubTotal: \$0.00
Pmt Type Credit Card Tax: \$0.00
Contact: John Smith Inv Amt: \$0.00
Terms: Net 30 Amt Paid \$0.00
4. **TOTAL DUE BY 03/31/2021 \$0.00**

Think Green! Reduce paper waste by switching to email invoices and electronic payments! No additional fees for card payments.
1-800-554-2782 to switch!

Equipment Address
Street Address City, State, Zip Code

Qty	Description	Ref. Number	PO Number	Billing Period	Rate/Mth	Total Charge
1	Quench Q8-FS RO QW Plus	C-01234567		02/01/2021-02/28/2021	\$00.00	\$00.00
						Subtotal: \$00.00
						Tax: \$0.00
						Total: \$00.00

5. Please reference your invoice number on your remittance.
EIN: 26-3264642 Website: <https://quenchwater.com>
WHEN YOU PROVIDE A CHECK AS PAYMENT, YOU AUTHORIZE QUENCH EITHER TO USE THE INFORMATION FROM YOUR CHECK TO MAKE A ONE-TIME PAYMENT ELECTRONIC FUND TRANSFER FROM YOUR ACCOUNT OR TO PROCESS THE PAYMENT AS A CHECK TRANSACTION.

6. Billing Questions: billing@quenchonline.com | Service: quenchservice@quenchonline.com

SAMPLE

1. Payment Remittance Address

Please send all future payments to this address

2. Invoice Number

Please include with all payments

3. Quench Account Number

Please have ready when calling Customer Care for billing or service requests

4. Invoice Total

5. Quench Federal Tax ID

6. Billing Inquiries and Service Request

Customer Care is available 8 a.m. - 8 p.m. Eastern Time Monday - Friday via email or phone